

MINUTES OF DONALD H. S. COUNCIL MEETING

MAY 20TH, 2008

PRESENT: R. Corrie, P. Russell, J. Wall, G. Rigby, J. Baker, G. Leishman, T. Cashin, K. Wood, R. Smith, R. O'Shea

APOLOGIES: D. Basset, D. Falla

Moved, J. BAKER seconded R. SMITH that Minutes of the APRIL Meeting, as circularised, be adopted.

CARRIED

BUSINESS ARISING:

- **Council membership** - *still 2 vacancies exist. May have to realign the membership ration next year.*

Formal co-option

MOVED: J. BAKER / R. O'SHEA (Carried)

THAT R. SMITH BE FORMALLY CO-OPTED ONTO SCHOOL COUNCIL

GENERAL BUSINESS

- **Opening ceremony dates (3 options) for IOSP projects.** *Federal Government are requesting that there be a formal opening of the Staffroom upgrade as the project was over \$50,000 and to submit 3 possible dates for this event.*
- **RSL plaque** *recognising the RSL role has been presented. We will have to position if somewhere suitable.*
- **Principal position:** *An expression of interest for the Acting Principal position for Term 3 was publicised in the Regional Memo today. R. Corrie went through the different stages of process with council. At the next meeting the Regional Senior Executive Officer, Brendan Ryan, will be present to go through the next stage of Principal selection.*
 - Date of advertisement
 - Process
 - Local criteria
 - Staff representative

- **Cleaning contract.** *Joe Dingley, the DEECD representative for cleaning facilities visited and made several suggestions on correct naming of cleaning areas which will help in maximising our cleaning cash ratio. He also provided advice about 3 quotes received for the cleaning contract.*

MOVED: G. RIGBY / J. BAKER (Carried)

THAT THE QUOTE RECEIVED FROM VACBROOM FOR \$32,515 BE ACCEPTED AND THAT THE CONTRACT BE GRANTED FOR A 4 YEAR TERM.

- **Car.** *The sub committee met last week and discussed vehicle possibilities and decided that a car would be more suitable than a people mover or bus as the majority of trips involve 1 or 2 occupants. RC has obtained some prices of Holden & Ford models.*

MOVED: G. LEISHMAN / R. O'SHEA (Carried)

THAT THE SUB COMMITTEE HAVE POWER TO MAKE FINAL DECISION OF VEHICLE CHANGEOVER.

- **Technical Equipment Grant (\$20,000)** to be used to replace technology equipment, we may be asked to consider using some towards the Cluster Centre.
- **Car park** - there is about \$20,000 left from the fire service upgrade (barring no other added costs), plus there is still \$5,000 school yard blitz money. An independent inspection must be done on the fire service and there could be a cost involved, so until that is done, the available left-over money will not be known.

Have obtained a quote from R. Gallagher for installing a double gateway & drive, \$3,700 or two single driveways \$3,500. Plus D. Basset has a quote for levelling the area and gravel for \$16,000.

- **Pavers?** Have two sorts of paver, locking or normal ones. Will keep the locking pavers for any future projects but the normal ones there aren't many of, so the request from a staff member is accepted.

- **Year 9 Green Week Camp 21/7-25/7.**

MOVED: J. WALL / K. WOOD (Carried)

THAT THE GREEN WEEK CAMP PROPOSAL AS PRESENTED TO COUNCIL BE ACCEPTED.

- **Network Server.** Request from T. Whitfield to upgrade the current school server (\$6,000) as having a lot of problems accessing the network - renewing one was not accounted for in the current budget.

MOVED: J. WALL / K. WOOD (Carried)

THAT ADDITIONAL FUNDS BE PROVIDED TO UPGRADE THE NETWORK SERVER.

- **Auditor Report.**

MOVED: G. LEISHMAN / T. CASHIN (Carried)

THAT THE AUDITOR'S REPORT BE ACCEPTED.

REPORTS:

CURRICULUM.

- Parent/ Teacher interviews were well attended.
- Year 11 Work Experience went well and students got good reports from employers.
- Year 9 Bush Walk camp was very successful. Students worked together as a team exceptionally well. Staff felt that they were the best group they have had to date.

GEOFF RIGBY

PRINCIPAL'S REPORT

Great Southern Walk: Year 9 students had a very successful and enjoyable 5-day hike along the Great South Western Walk, and the participants really got a buzz out of completing such an expedition. Thanks to all the staff and parents who went along and helped the students - their support was very much appreciated by everyone, and I think they enjoyed the experience as well.

Anzac Day Services: The School Anzac service went well, and the guest speaker, Stefan Obermann of the Holocaust Museum spoke at the service and to classes of students beforehand. The R.S.L. was represented at the service and presented the school with a plaque (see below). Thanks to Ms. Sanford for organising the service. Our School Captains were a credit to the school when they took a part in the R.S.L. town service.

Commemorative Plaque: The RSL has presented us with a steel plaque commemorating the fact that members of the RSL Donald Sub-branch erected the school fence in 1964. We will have to work out a suitable place to install it.

The "Keys Please" program was well supported by students and their parents. From the reports I have had, those who attended found the night to be very informative and useful. Thanks to Mrs. Gillahan for organising the night.

Work Experience undertaken by the Year 11 students in Ballarat this week was, again, highly successful. Once again the employers spoke very highly of our students and were more than happy to have more of our students next year, and the students themselves had a very positive experience. Once again the students have been a credit to themselves, parents and the school and many have

gained cash and some great opportunities. Thanks to Mr. Haddow, Ms. O'Brien and Ms. Perkal for looking after the students for the week.

Grampians Principals' Conference: Mr. Rigby and I attended the annual Grampians Region conference and were involved in a number of worthwhile programs. There were a number of expert speakers and leaders providing important incites into education and coming developments. One of the presenters was one who would be well- known to many Donald residents - Mr. Ray McLean, who spoke about his work in developing and challenging teams.

Athletics Sports: the Inter-School Sports was held on the 12th and while our teams did not win any of the overall shields they all competed to the best of their abilities, supported other members of their teams and were very sportsmanlike in their approach to the day's competition. Thanks to Mr. Goode for organising the team and to Ms. Brown, Mrs. Battersby, Mr. Leishman and Mr. Wyatt for accompanying the team and acting as officials for events on the day.

35 years of Service: Mr. Whitefield has reached the milestone of 35 years service with the Victorian education service (what ever the organisations name has been over all those years), and his service has been recognised by the Grampians Region and DEECD with the presentation of an award certificate. Congratulations to Mr. Whitfield and I would like to thank him for his outstanding years of service to Donald High School - in his twenty-eighth year this year I believe.

NAPLAN Testing: The first nation wide testing program (replacing the state AIM testing) was done last week. While one off, limited tests, do not provide all the data that is needed to help students achieve, it does provide yet another source of data for teachers and parents to use. Thanks to the efforts of Mr. Cashin, the testing went very smoothly.

AN EVEN START Program: We have received advice that 4 of our students are eligible for tutor assistance under this program and we now have to administer, and employ, tutors. Hopefully the additional assistance will be of benefit.

WORKING BEE was well attended & pleasing to see students there as well. All the work was done that was listed.

Ron Corrie
Principal

PARENTS' CLUB -

Lunch meeting held at Donald Hotel 22nd April - 8 in attendance.

- Presentation of a plaque was presented to Carol Monish of the Donald Hotel in appreciation of her assistance with our club's catering.
- Food Handling - new forms required.
- Fete - to be held August 1st
- Wood Raffle. Pony Club has wood which can be used. Each family asked to sell 10 x \$1 tickets plus street selling. Tickets due back Thursday 29th to be drawn 30/5/08.
- Next meeting 21st July, 1.00 pm to wrap lucky dips

JUDY WALL

**Moved J. BAKER, seconded by T. CASHIN that reports, as presented, be received.
CARRIED**

CORRESPONDENCE

INWARD

- P. Dawkins, DEECD, May 7, Circ: S149-2008: *Victorian State Budget 2008-2009*
- D. Fraser, CEECD, May 7, Circ: S148-2008: *National Assessment Program for Literacy and Numeracy (NAPLAN)*
- D. Brydon, May 12, Parents Victoria, *Online Conference 2008*
- Victorian Government, May 12, *Budget Press Releases.*
- D. Fraser, DEECD, May 13, Circ: S155-2008 *Reminder about incoming Anaphylaxis legislation*
- D. Fraser, DEECD, May 13, Circ: S157-2008 *Parents Victoria Online Conference 26 May to 1 June 2008*

OUTWARD - nil

Moved K. WOOD, seconded by J. WALL that inward correspondence be received and outward correspondence be approved.

CARRIED

FINANCES

HYI TRANSFERS into the Official account for APRIL = \$5,000.

TERM DEPOSIT: National Bank term deposit matured 14/5/08. Reinvested for 90 days @ 7.7%.

Moved G. LEISHMAN seconded by J. WALL that the Financial Reports and HYI transfers for the month of April be accepted, and accounts paid be approved.

CARRIED

April (cheque no. 17574 - 17658, total of cheques = \$31,736.10). The balances are:

High Yield Investment a/c as at 30/04/'08	- \$310,755.03
School Council Official a/c as at 30/04/'08	- \$ 8,678.44
Investment a/c no. 2 as at 30/04/'08	- \$103,055.34
Building Trust Fund as at 30/04/'08	- \$ 2,010.00
Trust Funds as at 30/04/'08	- \$ 5,521.79

BUDGET ADJUSTMENTS FOR THE MONTH

Program	Amount	↑/↓	Reason
IT	\$6,000	↑	Network server replacement
Technology	\$20,000	↑	Technology Equipment grant

NEXT MEETING: JUNE 17th 7.30 pm

MEETING CLOSED: 9.20 PM

DATE _____ SIGNED _____ (CHAIRMAN) _____ (PRINCIPAL)

BUDGET 2008

ANNUAL BUDGET INCLUDING UNSPENT BUDGETS FROM PREVIOUS YEAR

For presentation to School Council

DONALD HS

2008

EXPENDITURE BUDGET

Sub Program Code	Sub Program Name	Prev. Unspent Budget	Annual Budget	Total Budget <i>(Input to C21F)</i>
4001	Art	-	5,790.00	5,790.00
4005	Drama	-	400.00	400.00
4006	Graphic	-	1,702.00	1,702.00
4015	Music	-	2,450.00	2,450.00
4101	English	-	4,980.00	4,980.00
4150	Literacy	-	430.00	430.00
4202	Health Education	-	400.00	400.00
4203	Home Eco	-	7,110.00	7,110.00
4205	Phys Ed	-	6,190.00	6,190.00
4207	Sport	-	7,685.00	7,685.00
4250	Textiles	600.00	2,092.00	2,692.00
4315	French	-	2,830.00	2,830.00
4400	Maths	-	2,140.00	2,140.00
4500	Science	-	6,180.00	6,180.00
4601	Accounting	-	435.00	435.00
4605	Economics	-	320.00	320.00
4607	Geography	-	1,530.00	1,530.00
4608	History	-	1,578.00	1,578.00
1207	Legal Studies	-	855.00	855.00
4650	Life Skills	-	307.00	307.00
1301	Info Tech	-	1,472.00	1,472.00
1240	Materials Tech Wood	-	7,540.00	7,540.00
1271	NCCC	-	3,500.00	3,500.00
1272	VCAL	-	1,000.00	1,000.00
1273	VCAL Chicken	-	-	-
4801	Library	-	10,215.00	10,215.00
5101	Integration	-	-	-
5201	Pupil Welfare	-	-	-
5202	EMA	-	-	-
5250	School Nurse	-	770.00	770.00
5251	Turn Tide	-	1,770.00	1,770.00
5252	Drought Assist	25,000.00	-	25,000.00
5350	Careers	-	600.00	600.00
5351	SRC	-	1,450.00	1,450.00
5501	Employee Health	-	400.00	400.00
6001	General Maintenance	-	50,000.00	50,000.00
6101	Urgent Works	-	8,846.00	8,846.00
6201	Planned Maintenance	-	8,846.00	8,846.00
6401	Inspections	-	7,000.00	7,000.00
6654	Schoolyard Blitz (Grounds)	5,000.00	-	5,000.00
6601	Major Works	81,000.00	-	81,000.00
6651	Investing In Our Schools	-	-	-
6653	LSF ICT	1,800.00	-	1,800.00
6902	Computer Technician	-	1,000.00	1,000.00
7001	Adminstration	-	66,500.00	66,500.00

7010	PD	-	20,760.00	20,760.00
7051	CAP	-	-	-
7052	Photocopying	-	-	-
7053	VELS	-	-	-
7054	Principal PD program	2,850.00	-	2,850.00
7201	Canteen	-	-	-
7250	Canteen LSL	-	-	-
7301	Bookstall	-	-	-
8001	Building Fund	-	-	-
8250	Stadium	-	3,650.00	3,650.00
8301	Camps	-	-	-
8320	Year 7 camp	-	15.00	15.00
8330	Yr 8 camp	-	15.00	15.00
8340	Yr 9 camp	-	20.00	20.00
8342	Green Week	-	20.00	20.00
8343	Community Week	-	20.00	20.00
8344	Bushwalk	-	330.00	330.00
8350	Yr 10 camp	-	20.00	20.00
8351	New Caledonia	-	-	-
8352	Driver Education	-	-	-
8360	Yr 11 camp	-	20.00	20.00
8370	Yr 12 camp	-	-	-
8601	CRT	-	6,450.00	6,450.00
8750	NCLLEN	-	-	-
8760	Parents Club	2,200.00	-	2,200.00
8801	Accounting & Reporting	-	600.00	600.00
8850	Magazine	-	4,500.00	4,500.00
8851	Speech Night	-	560.00	560.00
8852	Newsletter	-	600.00	600.00
8901	VET	-	5,000.00	5,000.00
8950	MIPS	-	9,000.00	9,000.00
9305	Science Equip grant	-	-	-
9350	Cultural Events	2,967.00	2,325.00	5,292.00
9351	Computing	-	27,320.00	27,320.00
9352	Fletcher Trust	-	-	-
9351	Capital	-	-	-
9360	P/C Replacement	-	-	-
9361	Computer Replacement	-	10,000.00	10,000.00
9362	Equipment Replacement	-	-	-
9363	Car Replacement	-	20,000.00	20,000.00

121,417.00	337,538.00	458,955.00
------------	------------	-------------------