



Student Mobile Phone Use Policy

“Donald High School is a Child Safe School”

Last Update: 2020	Review Schedule: 2022
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Donald High School recognises that mobile phones are an important means of communication and that many students have mobile phones. We also recognise that they can be very disruptive to learning. This policy has been developed in accordance with the Education Departments school mobile phone policy.

AIM

- To fulfil our duty of care obligations to all students at the school
- To keep all student's safe
- To provide clear and explicit guidelines for use of mobile phones at school
- To encourage responsible use of mobile phones and related technologies
- To Apply the Department of Education mobile phone policy

RATIONALE

This policy outlines the expectations and procedures that students must adhere to whilst at Donald High School or on school related excursions. It is based on the following:

- The need to keep all student's safe
- The provision of duty of care
- The need to encourage responsible use of technologies

IMPLEMENTATION

Mobile phones are **not to be accessed at school between 8.45am – 3.25pm** unless direct permission is given by a Year Level Coordinator or member of the School's Staff Leadership Team.

Students who choose to bring mobile phones to school must have them switched off and securely stored in the main office during school hours. Exemptions to this policy may be applied under certain conditions (see below for exemptions).

Where an exemption is granted, the student must use their mobile phone for the purpose for which the exemption was granted, and in a safe, ethical and responsible manner.

When emergencies occur, parents or carers should ring the school office.

Mobile phones are not permitted in exams.

Inbuilt cameras are not to be used anywhere a normal camera would be considered inappropriate.

Donald High School accepts no responsibility for any loss, theft or damage to mobile phones.

Secure storage

Mobile phones are considered valuable items and are brought to school at the owner's risk. Students are encouraged not to bring a mobile phone to school unless there is a compelling reason to do so. Please note the school does not have accident insurance for property damage or theft.

Where a student brings their phone to school, Donald High School will provide secure storage. Phones should be handed into the General Office where they are placed with a name on them in a secure cupboard.

Exemptions

The following exemptions will be granted in consultation with a member of leadership, parents and the particular students.

- On camps and excursions mobile phone use will be determined by the teacher in charge.
- Students with health conditions
- For specific learning activities

Enforcement

Students caught using or in possession of a mobile phones during school time, may have it confiscated, and left at the General Office, and a parent may have to come and pick it up.

This policy and related procedures are to be applied in conjunction with the whole school behaviour, conduct and Internet User policies. **This policy will be reviewed every two years.**